

October 2019

The Assistant Chief Executive and Director of Public Health are authorised in accordance with Part E: Officer Delegation Scheme to carry out functions on behalf of Full Council and the Executive. They have chosen to sub-delegate some or all of those functions to officers of suitable experience and seniority within the directorate or in another directorate. These officers are identified by reference to their job descriptions in the attached schedule.



October 2019

Delegation to Director

Part E  
3.2 (i)

	Delegation to Director	
Part E 3.2 (ii)	<p>To determine employment matters relating to staff including all changes to staffing structures below JNC level and the annual implementation of the contractual pay increment system.</p> <p>These powers will not include changes to terms and conditions of employment (the Birmingham Contract) or additional payments to any individual member of staff above the general financial threshold delegated to officers (£200,000).</p>	
	Sub-Delegations	Sub Delegation to Officers within Partnerships, Insight and Prevention Directorate
1.	<p>Authority to fill vacancies in line with Contract of Employment (applicable to Grade)</p> <p>Note: the creation of new posts must be agreed corporately</p>	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p>

		Assistant Director
4.	The operation of arrangements relating to hours of work, annual and other leave and time off for employees.	In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct  Procedures for local operation: Assistant Chief Executive and Director of Public Health Assistant Director Managers at GR7 – GR4
5.	The operation of the Council's procedures relating to: Discipline; Grievance; Managing Capability; Dignity at Work.	In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct  Assistant Chief Executive and Director of Public Health Assistant Director Managers at GR7 – GR4  Note: the Chair of a Disciplinary Hearing must have attended the Power to Dismiss Course
6.	Operation of the Council's procedures in relation to redundancy, including consultation with trade unions	In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct  Assistant Chief Executive and Director of Public Health Assistant Director
7.	The promotion, implementation and monitoring of the Council's Equal	

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Part E





